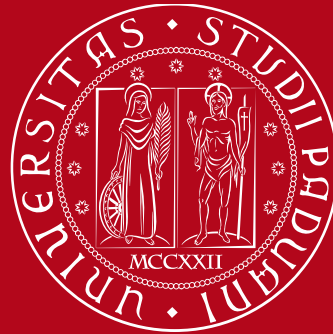


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**WELCOME DAY**  
**for international students**  
A.Y. 2019/20

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**WELCOME!**

**CONGRATULATIONS, YOU MADE IT!**



## Welcome Unit - International Office

Opening hours:

- **9th September-11th October**, at the temporary Enrolment office in via Venezia 13: Monday, Wednesday, Friday 9am-1pm; Tuesday and Thursday 9am-4pm;
- **from 14th October**, at Palazzo Anselmi, Lungargine del Piovego 1, second floor: Monday and Wednesday 10am-1pm; Tuesday 10am-1pm and 3-4.30pm; Thursday 10am-3pm.

**For any enquiries related to your admission and enrolment:**

- read the Offer Booklet you received from the Welcome Unit together with your Offer Letter;
- check out the University's website: [www.unipd.it/en/how-to-enrol](http://www.unipd.it/en/how-to-enrol);
- contact the Welcome Unit: [international.admission@unipd.it](mailto:international.admission@unipd.it)

## 2.1 RESIDENCE PERMIT

1. Go to the Post Office and collect the yellow kit
2. Go to the SAOS Desk and fill out the kit
3. Go to the Central Post Office (Corso Garibaldi 25, Padova), pay the fee and send the kit
4. Keep the receipt issued by the Post office! It is considered your temporary residence permit
5. On the day written on the receipt, go to the Police Headquarters (*Questura*) for the fingerprints, with:
  - 4 passport-size photographs;
  - the original copies of the documents you sent with the kit;
  - your passport;
  - the receipt of your permit application.

The receipt contains two personal code numbers (User Id and Password) which enable you to follow the state of your application on [www.portaleimmigrazione.it](http://www.portaleimmigrazione.it).

If the application is successful, the electronic residence permit will be issued in at least a month from the date of your first appointment. In any case, the permit will be issued for the length of your health insurance and for no longer than one year. To extend your stay in Italy, you will need to start the renewal process in good time, i.e. three months before it expires.

## 2.2 RESIDENCE PERMIT

When the permit is ready, the *Questura* will send you a text message to tell you when you can collect it.

### Costs

- a **€16** *marca da bollo* (revenue stamp) on sale at tobacconists' (*tabaccheria*)
  - **€30** for the service
  - **€70.46** for the issue of a one-year electronic residence permit
- } At the Post Office

## SAOS Desk

### 20th August-3rd October:

Enrolment Office

Via Venezia 13 – 35131 Padova

Monday-Thursday 10am-12.30pm

[www.unipd.it/en/saos](http://www.unipd.it/en/saos)

saos@unipd.it

### From 4th October:

Palazzo Bo

via 8 febbraio 2 - 35122 Padova

Monday and Wednesday 11.30 am - 1 pm; Tuesday 3-4.30 pm; Thursday 1.30-3 pm; only by appointment: Monday and Wednesday 10-11.30 am; via Skype (saosdesk.unipd): Tuesdays 5-6pm

## 3.1 HEALTHCARE

- **Students coming from EU countries** can benefit from medical assistance in Italy thanks to the **European Health Insurance Card (EHIC, in Italian “TEAM”)** issued by the competent health institution in your country of residence.
- The EHIC gives you access to the National Health Service for “urgently needed medical treatments” during temporary stay.
- You can voluntarily register in the National Health Service. The voluntary registration entitles you to benefit the Italian healthcare services like Italian citizens do; it is **valid for one calendar year** (from 1st January to 31st December); the payment is not divisible and you cannot apply retroactively.

<https://www.unipd.it/en/healthcare-EU>

## 3.2 HEALTHCARE

**Non-European students** must hold a valid medical insurance in order to apply for their residence permit. The medical insurance can be obtained through:

- private insurance
- voluntary registration in the National Health Service
- EHIC (only for students residing in a EU country)

For further information please read the Guide to Health services released by the Veneto Region, which is available online in multiple languages:

<http://www.venetoimmigrazione.it/it/guida-servizi-sanitari>

<https://www.unipd.it/en/healthcare-nonEU>

## 3 instalments/year

- The **FIRST instalment** is **€187,00** for **first-year** students. The payment is due when enrolling to any degree programme.
- The **SECOND** and the **THIRD instalments** are calculated according to your income, merit and individual situation.

The **SECOND** instalment must be paid by **15 February 2020**.

The **THIRD** instalment must be paid by **15 May 2020**.

### How can you pay?

Through PagoPA, a method which guarantees safe and reliable electronic payments towards Italian Public Administration. It is available via Uniweb ("Contribuzione").

Info and Guidelines: [www.unipd.it/en/key-documents](http://www.unipd.it/en/key-documents)



## **What is ISEE?**

ISEE is an official certificate which indicates your financial standing in any given year on the basis of family status, earnings, property and expenses. You will need to provide information and documentation regarding you and your family's annual income and assets.

## **What is it used for?**

It is required to access a wide range of economic benefits (tuition fees reductions, Regional Scholarship, ESU Accommodation etc.)

## **Where can I obtain the ISEE?**

The ISEE is issued by the CAF (*Fiscal Assistance Centre*) Office partner of the University, located in Padova, Via Belzoni 48/50.

**[www.unipd.it/en/key-documents](http://www.unipd.it/en/key-documents)**

## 6. SCHOLARSHIPS

### 1. Padova International Excellence

Welcome Unit [international.admission@unipd.it](mailto:international.admission@unipd.it)

### 2. Regione Veneto Scholarship

[benefici.studenti@unipd.it](mailto:benefici.studenti@unipd.it)

### 3. Scholarships offered by Departments

Contacts: your Department

### 4. Scholarships by the Ministry Of Foreign Affairs and International Cooperation (**MAECI**)

### 5. Invest Your Talent

### 6. Galileian School of Higher Education Scholarships

[scuola.galileiana@unipd.it](mailto:scuola.galileiana@unipd.it)

...and more

[www.unipd.it/en/scholarships](http://www.unipd.it/en/scholarships)



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## 7. PART-TIME JOB

- As an international student in Italy, you are free to take a **part-time job** in order to help cover your costs.
- Please note that Non-European students with a permit of stay for study reasons are allowed to work up to 20 hours/week.
- You could therefore look for part-time job opportunities/student jobs in private companies/organizations. During your 2nd year of studies, you can also apply for one of the part-time job opportunities offered by our University such as student collaborations (200 hours).

<http://www.unipd.it/en/studying-padova/funding-and-fees/part-time-job-opportunities>

## 8. FLASH CARD

### What is it?

The Flash Card proves your student status at the University of Padua and allows you to use certain services, such as access to university areas (e.g.: laboratories) and library loans, electronic recognition before examinations etc.

### How do I receive it?

After completing the enrolment procedure, it will be sent to your address. International students who have not indicated an Italian address on Uniweb can collect their Flash Card at the Student Office.

### Flash Up Studio

The Flash Card can also be upgraded to Flash Up Studio at one of the branches of Intesa SanPaolo bank, so that you can make bank transfers/payments, receive credits (scholarships, reimbursements, mobility grants, tutoring grants, etc.).

[www.unipd.it/en/flash-card](http://www.unipd.it/en/flash-card)



## 9. DEGREE PROGRAMMES

<https://en.didattica.unipd.it/>

- **Educational offer:** select your academic year > type of degree course (Bachelor's degree, Master's degree or Single-cycle degree) > School > your degree programme
- **Course Units:** for each course unit, you will find all available information such as the educational aims, the syllabuses and the lecturers' names (as well as their email address contact).
- **Academic calendar:** <https://www.unipd.it/en/key-academic-dates>

[www.gestionedidattica.unipd.it/PortaleStudenti/](http://www.gestionedidattica.unipd.it/PortaleStudenti/)

Lessons Timetable for all course units of each degree programmes.

## LIBRARIES AND STUDY ROOMS

Thanks to 29 libraries, the University offers an extremely wide range of volumes, magazines, e-books etc. Students are free to use

any University study and computer rooms, in addition to library reference rooms.



<https://www.unipd.it/en/libraries-0>  
[www.unipd.it/en/multimedia-facilities](https://www.unipd.it/en/multimedia-facilities)

## WI-FI

Padova, just like a growing number of other cities around the world, has opened up a series of free Wi-Fi hotspots in the most beautiful and publicly accessible parts of the city.

<https://www.unipd.it/en/research/line-resources/wifi>

## **LANGUAGE COURSES**

The CLA (University Language Centre) promotes the learning of modern foreign languages and of Italian as a foreign language.

It organises courses and features a media library. It is also test center for internationally recognised certifications such as IELTS, CILS, TORFL etc.

**<http://cla.unipd.it/>**

## **SPORT**

The Padova University Sports Centre (CUS) offers many opportunities to take part in sports, competitive and amateur alike, at the two structures located in Via Giordano Bruno and Via Jacopo Corrado. In addition to services for payment, there are "no pay" activities for which the Centre makes its facilities available free of charge to users during set time slots, typically the track and field arena, 5-a-side football pitch, and tennis, volleyball, basketball and handball courts.

**<https://www.unipd.it/en/sport>**

## **BUDDY AND OTHER TUTORING SERVICES**

The tutoring service supports students throughout their University career, starting from the very beginning (Buddy).

Tutors help students to manage their study time. The tutors are students enrolled in single or second cycle degrees, doctoral degrees or specialisation degrees, and they receive special training so that they can perform their role effectively.

**[www.unipd.it/en/buddy](http://www.unipd.it/en/buddy) - <https://www.unipd.it/contatti-ricevimenti-tutor>**





The University of Padova has a special Unit in charge of:

- supporting Chinese students before and during their stay
- developing all projects related to China
- welcoming Chinese delegations
- coordinating its Office in Guangzhou


The Office is located in via Venezia 16

049.8276788

[china.unipd@unipd.it](mailto:china.unipd@unipd.it)



## 12. ACCOMMODATION

- The **ESU Regional Agency** provides accommodation for about 1600 students in its 14 halls of residence, which are situated in the city centre or near the university buildings.
- **Private colleges** reserve a limited number of places exclusively for international students
- **Private market** (flats and/or shared rooms)
- Housing Anywhere 

[www.unipd.it/en/housing](http://www.unipd.it/en/housing)

[housing@unipd.it](mailto:housing@unipd.it)



## 13. CANTEENS

All students and staff can use the canteens managed by the ESU or other partners. Canteens are located in the city centre or near the main University buildings (even in other cities).

The price of meals (lunch OR dinner) varies according to your financial situation (assessed by the ISEE): <https://www.esupd.gov.it/costs>

Access to canteens is given through **QRcode identification**, available, upon accreditation, on the web page [www.esupd.gov.it](http://www.esupd.gov.it) > Online Services.”



For further information:  
Benefits and Contribution to Right to Study  
Via S. Francesco, 122  
[dirittoallostudio@esu.pd.it](mailto:dirittoallostudio@esu.pd.it)

[www.unipd.it/en/canteens](http://www.unipd.it/en/canteens)

## 14. GETTING AROUND

The University promotes various initiatives in order to improve sustainable transport in urban areas.

**City buses and tram** are run by *APS Mobilità*: tickets can be bought at *edicole* (newsagents) and *tabaccherie* (tobacconists); bus passes are available at APS offices and online. A special transport for people with disabilities can be booked by phone: 840.00055

An on-call **night time bus** service, founded in collaboration between the University, the Municipality of Padova and Busitalia Veneto, is also available, upon request via the Night Bus App.

There are two **Bike sharing** options in Padova:

- Goodbike Padova
- Mobike (stationless)

Enjoy our 170km of cycling paths!



[www.unipd.it/en/getting-around](http://www.unipd.it/en/getting-around)

## Calling Italy from abroad

1. Dial the international access code (00)
2. Dial the country code (39)
3. Dial the number including the area code (Padova: 049)

## Calling abroad from Italy

1. Dial the international access code (00)
2. Dial the two digit country code
3. Dial the number including the area code

## Emergency numbers

- Police 113
- Carabinieri/Military Police 112
- Fire Department 115
- Ambulance 118
- City Police 049 8205100

## Mobile Providers

There are many mobile providers available, each of them offering several voice and data packages. You should compare prices and conditions carefully!

You can get:

- a prepaid SIM card (*ricaricabile*): it must be regularly recharged with credit vouchers (*ricariche*) that can be done at tobacconists, bars, ATMs or online;
- a mobile contract (*abbonamento*), a permanent contract at a fixed monthly rate

To get a prepaid SIM card or a contract, you will need:

- identity document/passport
- Italian address
- tax code (*codice fiscale*)

## 16. DISCOVERING PADOVA

- ✓ A city definable as truly **student-friendly**, Padova hosts over 58,000 students within a population of little more than 210,000 inhabitants: these are the numbers depicting one of the oldest university towns, where student and city life coexist in close proximity on a daily basis
- ✓ *Prato della Valle, St. Anthony Basilica, Scrovegni Chapel* are only the most renowned examples of all the Cultural landmarks you can visit in Padova!
- ✓ Many **artistic and monumental masterpieces** are part of the University cultural heritage, including Palazzo Bo, Palazzo Liviano, the Botanical Garden and La Specola.
- ✓ There are plenty of opportunity in town to listen to good music and take part in **cultural activities**, like visiting city museums and exhibitions or going to theatres, concert halls and cinemas: Music, theatre and cinema
- ✓ Please check here the University of Padova programme of Events.

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## 17. PSYCHOLOGICAL ASSISTANCE

*Not happy with your study skills (and grades)?*

*Having difficulty managing your time and keep on top of your university tasks?*

*Being oversensitive is affecting your relationships or your university career?*

*Are you feeling too often excessively anxious, embarrassed, afraid or ashamed?*

The **Psychological Assistance for Students Service** provides **free of charge** counselling sessions to all the students of the University of Padova. This short or long-term psychological support aims to help students facing a range of issues affecting their ordinary life and studies at the University of Padova.

Staff will provide counselling and support both in English and Spanish.

**International students** can book an appointment by writing to [psychological.assistance@unipd.it](mailto:psychological.assistance@unipd.it)



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## 18. STUDENT LIFE



Student Associations



Psychological Support



Radiobue.it

WA groups

International experiences

CUS  
University Sport Centre

Fb group: UniPD International Students 2019-2020

