

## FINAL EXAMINATION: A VADEMECUM FOR MASTER'S DEGREE STUDENTS

- Application period: from **November 18<sup>th</sup>, 2024 to January 21<sup>st</sup>, 2025**
  - **STEP 1:** Insert the **thesis title on Uniweb** and wait for your supervisor to approve it (students are allowed to graduate only after the official approval is granted).
  - **STEP 2:** Once the thesis title is approved, you must **complete the application procedure on Uniweb**. A €16 pre-printed payment form (MAV) will be then issued on Uniweb. You have two days to pay the fee.
- Please read carefully the *GUIDE FOR THESIS APPLICATION* available at <http://www.agrariamedicinaveterinaria.unipd.it/en/current-students/graduation>
- **If you need to modify the thesis title**, your supervisor must send a request to [consequimentotitolo.studenti@unipd.it](mailto:consequimentotitolo.studenti@unipd.it)

### **Please note that to be admitted to the graduation session, you must:**

- have sat and recorded all the examinations of your study plan on Uniweb **by February 3<sup>rd</sup>**
- upload the thesis on Uniweb ("personal area" > "diploma attainment" section) **by February 12<sup>th</sup> (11.59 pm, Europe/Rome time)**
- **By February 12<sup>th</sup> (11.59 pm, Europe/Rome time)** the Supervisor must approve the thesis you uploaded on Uniweb
- **ONLY FOR BIOTECHNOLOGIES FOR FOOD SCIENCE STUDENTS:** the deadline for the thesis upload on Uniweb and for the supervisor's approval is: **February 14<sup>th</sup> (11.59 pm, Europe/Rome time)**
- please follow the procedure you can find here:  
<https://www.agrariamedicinaveterinaria.unipd.it/en/new-procedure-thesis-upload-uniweb>
- **By January 28<sup>th</sup>** the Supervisor must indicate the name of the Co-supervisors, if there are any, to the School Office
- **By January 23<sup>rd</sup>** the Supervisor can issue a request for a Reviewer to the Coordinator of the Degree Programme
- **By January 27<sup>th</sup>** the Supervisor must send a copy of the thesis to the Coordinator of the Degree Programme to be delivered to the reviser, if there is any

**More info available at** <http://www.agrariamedicinaveterinaria.unipd.it/en/current-students/graduation/final-dissertation-2nd-cycle-degree-courses-held-english>

**On February 13<sup>th</sup>** a discussions calendar (time and place of the graduation day) will be published at <https://www.agrariamedicinaveterinaria.unipd.it/commissioni-di-laurea-ed-elenco-laureandi>